

Where we are based

Bristol Actuarial Society is represented by its committee members who are spread across a variety of firms around Bristol and the local area. Your data is held by the Membership Secretary who is an employee at BBS Consultants & Actuaries Ltd, on the BBS servers.

How you can contact us

If you would like to contact the Society, please email the Secretary at: info@bristolactuaries.org.

If you have any membership or website queries, please email the Membership Secretary at: membersecretary@bristolactuaries.org.

Where we get your personal information

All information we hold is provided by members on joining the society. If details need to be amended or updated, this is done through the individual contacting the Membership Secretary as detailed above.

The types of personal information we process

On joining the Society, you provide us with:

- Your name
- Your contact email address
- Your employer (if you choose to)

In addition, we keep records of:

- Payments (to and from us), but not card details
- Correspondence (to and from us)
- Attendance at events

If you use our website we will seek your active, explicit, and informed consent to track your activity via cookies. If you browse our website, we may capture and process:

- a unique machine-generated visitor ID
- the date and time of your first visit, current visit, and total number of visits to the site
- the number of pages visited
- when your visit has ended
- information about the traffic source (where you came from)

Why we need to process your personal information

We use this information to inform you of events we host, and maintain a register of attendance at events so Continual Professional Development (CPD) can be reliably evidenced for the Institute and Faculty of Actuaries.

How we share your information

We will share, where appropriate, your personal information with the following organisations:

If you're a member:

- The Institute and Faculty of Actuaries
 - For the purpose of evidencing CPD
- Payment processors and our bank
 - Depending on your selection of method of payment (if any) for an event

How long we keep your information

If you no longer wish to be contacted by the Bristol Actuarial Society then initially you will be removed from the mailing list, although your data will be held for up to 5 years for the purpose of evidencing attendance at events.

All data can be deleted on request by emailing the Membership Secretary, or will be deleted automatically after such time that it is considered evidence of attendance will no longer be required.

The lawful basis for processing your information

By joining the Bristol Actuarial Society, you are requesting to be kept informed of Bristol Actuarial Society Events and occasionally other Actuarial events of interest run by professional bodies.

The lawful bases for processing your personal information are:

- Legitimate interest
- Public task